

<input type="checkbox"/> Proceedings
<input type="checkbox"/> Journal

**PART A : PERSONAL DETAILS**

1. Full Name	:				
2. Staff ID.	:		3. Faculty	:	
4. Contact No.	:		5. Email	:	

**PART B : PAPER PRESENTATION & PROCEEDING PUBLICATION**

1. Conference	:				
2. Date	:		3. Venue	:	
4. Title of Paper*	:				
5. Proceedings	:				
6. Indexing	:	<input type="checkbox"/> Indexed (SCOPUS/WOS/ERA)	<input type="checkbox"/> Non-Indexed		
7. Status	:	<input type="checkbox"/> Presenter	<input type="checkbox"/> Participant		

**PART C : JOURNAL PUBLICATION**

1. Journal	:				
2. Title of Paper*	:				
3. Indexing	:	<input type="checkbox"/> Indexed (SCOPUS/WOS/ERA)	<input type="checkbox"/> Non-Indexed		
4. Status	:	<input type="checkbox"/> Author	<input type="checkbox"/> Co-Author		

**PART D : FINANCIAL FUNDING**

• Participation/Publication Fee	:	RM
• Transportation	:	RM
• Accommodation	:	RM
• Meal	:	RM
<b>TOTAL</b>	:	<b>RM</b>
• Funded by : HRDF / Internal _____ / External _____		
	(Faculty)	(Grant's Name)

*\*Please attach the **FIRST PAGE** of paper presentation/publication (or page with affiliation of IUKL)*

**Requested by Applicant :**

-----  
(Signature)

Name: \_\_\_\_\_

Date: \_\_\_\_\_

## EVALUATION BY FACULTY

<b>1. EVALUATION SUMMARY</b>										
<ul style="list-style-type: none"> <li>• Technical correctness :</li> <li>• Organization and clarity :</li> <li>• Importance to the field :</li> </ul>	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; text-align: center;"> <input type="checkbox"/> Good             </td> <td style="width: 33%; text-align: center;"> <input type="checkbox"/> Accepted             </td> <td style="width: 33%; text-align: center;"> <input type="checkbox"/> Poor             </td> </tr> <tr> <td style="text-align: center;"> <input type="checkbox"/> Good             </td> <td style="text-align: center;"> <input type="checkbox"/> Accepted             </td> <td style="text-align: center;"> <input type="checkbox"/> Poor             </td> </tr> <tr> <td style="text-align: center;"> <input type="checkbox"/> Good             </td> <td style="text-align: center;"> <input type="checkbox"/> Accepted             </td> <td style="text-align: center;"> <input type="checkbox"/> Poor             </td> </tr> </table>	<input type="checkbox"/> Good	<input type="checkbox"/> Accepted	<input type="checkbox"/> Poor	<input type="checkbox"/> Good	<input type="checkbox"/> Accepted	<input type="checkbox"/> Poor	<input type="checkbox"/> Good	<input type="checkbox"/> Accepted	<input type="checkbox"/> Poor
<input type="checkbox"/> Good	<input type="checkbox"/> Accepted	<input type="checkbox"/> Poor								
<input type="checkbox"/> Good	<input type="checkbox"/> Accepted	<input type="checkbox"/> Poor								
<input type="checkbox"/> Good	<input type="checkbox"/> Accepted	<input type="checkbox"/> Poor								
<b>2. This paper is SUITABLE / NOT SUITABLE for presentation/publication</b>										
<ul style="list-style-type: none"> <li>• Reason (s) :</li> </ul>										
<b>3. FINANCIAL FUNDING</b>										
<ul style="list-style-type: none"> <li>• Participation/Publication Fee : RM</li> <li>• Transportation : RM</li> <li>• Accommodation : RM</li> <li>• Meal : RM</li> </ul>										
<b>TOTAL</b>	<b>: RM</b>									
<b>Evaluated by *Faculty Member (1):</b>      ----- Date: _____ (Signature and stamp)	<b>Evaluated by *Faculty Member (2):</b>      ----- Date: _____ (Signature and stamp)									

*\* Someone with research experience or suggested by respective Dean.*

<b>Acknowledged by Centre for Postgraduate Studies and Research:</b>	
Remarks: _____ _____ _____ _____	
	----- (Signature and stamp) Date: _____

<b>APPROVAL</b>	
<b>Dean</b> Request approved / not approved  Comments: _____ _____ _____  ----- Date: _____ (Signature and stamp)	<b>Deputy Vice Chancellor</b> Request approved / not approved  Comments: _____ _____ _____  ----- Date: _____ (Signature and stamp)