Attention to:
International Students Management Centre,
Infrastructure University Kuala Lumpur (IUKL),
Unipark Suria, Jalan Ikram-Uniten,
43000 Kajang, Selangor, Malaysia

Important Notes:
1. Send in the ① completed form with ② flight itinerary and ③ proof of initial payment at least 7 days before your arrival.
2. Pick-up service is only available during workdays from 8am to 2am. Do not plan your arrival on Saturday/Sunday or on Malaysian public holidays.
3. Do expect delay in pick-up service during the following hours due to work shift adjustment at airport:
   ① Monday to Thursday: 3pm, 7pm and 11pm
   ② Friday: 12pm to 3pm, 7pm and 11pm

Person-In-Charge:
1. Ms. Jazzila Abdullah  Mobile: +6016.224.6100
2. Mr. Shah Rezam Muhamad  Mobile: +6019.2871955

Email: all_ismc@iukl.edu.my  Tel: +603.8926.6993 ext. 701/709  Fax: +603.8925.1940

Arrival:
KUALA LUMPUR INTERNATIONAL AIRPORT (KLIA)
KUALA LUMPUR INTERNATIONAL AIRPORT 2 (KLIA2)

Student’s Name: ____________________________________________________________
Contact Number: __________________________________________________________
Passport No.: __________________________ Country: __________________________
Departure Date: __________________________ Time: __________________________
Arrival Date: __________________________ Time: __________________________
(Flights departing from 8am to 11pm are subject to the Malaysian Standard Time)
Flight No.: ______________________________________________ Airline: __________
No. of Passenger (Inclusive of student): ______________________________________
Accompanied by (Name): __________________________________________________
Accommodation: YES / NO (HOSTEL / CONDO / LODGE)
*Please circle where applicable
Initial Payment Made: YES / NO
Transport: YES / NO

FOR OFFICE USE:
Received by: __________________________ Date: __________________________
Pick-up PIC: __________________________ Date: __________________________